

**IDAHO REAL ESTATE APPRAISER BOARD**  
**Division of Occupational and Professional Licenses**  
P.O. Box 83720  
Boise, ID 83720-0063

**Conference Call Minutes of 4/13/2020**

**BOARD MEMBERS PRESENT:** H Scott Calhoun - Chair  
Brent Lee Stanger  
B Jane McClaran  
Eric J Brinton  
Paul J Morgan

**DIVISION STAFF:** Kelley Packer, Division Administrator  
Dawn Hall, Deputy Division Administrator  
Julie Eavenson, Licensing Group Manager  
Lori Peel, Investigative Unit Manager  
Nicholas Krema, General Counsel  
Eric Nelson, Board Prosecutor  
Cesley Metcalfe, Board Specialist  
Pam Rebolo, Board Specialist

The meeting was called to order at 8:31 AM MDT by H Scott Calhoun.

**COMPLAINT MEMORANDUM**

Ms. Peel gave the investigative report, which is linked above.

**EXECUTIVE SESSION**

Mr. Brinton made a motion that the Board go into executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law, Idaho Code § 74-106(9). The purpose of the executive session was to discuss documents relating to the fitness of a licensee to retain a license or registration. It was seconded by Mr. Stanger. The vote was: Mr. Stanger, aye; Ms. McClaran, aye; Mr. Brinton, aye; Mr. Morgan, aye; and Mr. Calhoun, aye. Motion carried.

Mr. Morgan made a motion to come out of executive session. It was seconded by Ms. McClaran. Motion carried.

## **DISCIPLINE**

Mr. Nelson presented a Stipulation and Consent Orders in case numbers REA-2020-1, REA-2020-2, and REA-2020-4. Ms. Peel presented a CEU Settlement in case number REA-2020-7. Mr. Stanger made a motion to approve the Consent Orders and CEU Settlement and allow the Board chair to sign on behalf of the Board. It was seconded by Mr. Brinton. Motion carried.

## **BOARD BUSINESS**

### **AQB SURVEY ON NATIONAL UNIFORM LICENSING AND CERTIFICATION EXAMINATIONS**

Ms. Packer informed the Board that a request was received from PSI Services, Inc. for a current list of Idaho licensed real estate appraiser email addresses. The list would be used to email a participation link and information about a job analysis survey that will compile information from real estate appraisers nationwide to be used to update the National Uniform Licensing and Certification Examinations. Ms. Packer also informed the Board that the Division has only recently been granted legislative authority to collect email addresses from applicants and therefore does not have email addresses for all licensees, and further, that email addresses are not a public record in Idaho, so they can not be released to PSI Services. Mr. Stanger made a motion directing Division staff to send an email to Idaho appraisers for whom an email address is available to inform appraisers of the survey, to encourage appraisers to forward the email to other Idaho appraisers who may not have an email address on file with the Division, and to place the survey link on the Board's webpage. It was seconded by Mr. Brinton. Motion carried.

### **TWO PERCENT SPENDING REDUCTION**

Ms. McClaran asked Division staff what measures have been taken to meet the 2 percent reduction in spending that was ordered by Governor Little. Ms. Hall stated that currently the 2 percent reduction in spending is only required of general fund agencies, and not required of dedicated fund agencies. The Division has been notified that there may be some holdbacks for the 2021 budget that will apply to dedicated fund agencies, but there is no specific information available at this time.

### **BOARD RELATIONSHIP WITH DIVISION OF OCCUPATIONAL AND PROFESSIONAL LICENSES**

Mr. Calhoun asked Division staff how changing from a Bureau to a Division will affect the Division's relationship with the Board. Ms. Packer stated there are no changes other than the Division name and efficiencies to application processes.

## **EXECUTIVE SESSION**

Ms. Stanger made a motion that the Board go into executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law, Idaho Code § 74-106(9). The purpose of the executive session was to consider documents relating to the fitness of an applicant to be granted a license or registration. It was seconded by Mr. Brinton. The vote was: Mr. Stanger, aye; Ms. McClaran, aye; Mr. Brinton, aye; Mr. Morgan, aye; and Mr. Calhoun, aye. Motion carried.

Mr. Morgan made a motion to come out of executive session. It was seconded by Ms. McClaran. Motion carried.

## **APPLICATIONS**

Mr. Stanger made a motion to approve the following pending receipt of additional information and review by a Board chair:

901173071

It was seconded by Mr. Brinton. Motion carried.

Mr. Morgan made a motion to approve the following for examination:

901160672  
901164971

It was seconded by Mr. Brinton. Motion carried.

Mr. Morgan made a motion to approve the following for licensure:

JOHN TRABOLD      TCGA-5216

It was seconded by Mr. Brinton. Motion carried.

Mr. Stanger made a motion to approve the following for licensure:

CLEAR FALLS VAULTATION, LLC      AMC-5183

It was seconded by Mr. Brinton. Motion carried.

**NEXT MEETING** was scheduled for June 15, 2020 at 8:30 AM MDT.

## **ADJOURNMENT**

Mr. Morgan made a motion to adjourn the meeting at 9:31 AM MDT. It was seconded by Mr. Stanger. Motion carried.

---

H Scott Calhoun, Chair